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MSP® Passport Self-Study

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MSP® Passport is accredited by the APM Group to support self-study distance learning for MSP® and the related Foundation and Practitioner exams. SPOCE's self-study aims to provide you with a straight forward route to becoming a fully certificated Registered Practitioner in your own time and at your own pace. SPOCE offers options for Foundation and Practitioner levels with the added option of an additional classroom-based revision day.

What are the benefits?

- Provides flexibility for those wishing to study at a time, pace and place convenient to them
- A flexible choice of different self-study options, including a blended-learning package combining self-study with a classroom based revision day.
- A cost-effective solution for both individuals and organisations
- People who study MSP® using MSP® Passport achieve a higher score in the Foundation exam
- MSP® Passport is achieving higher pass rates in the Practitioner exam compared to classroom training
- Online learning gives you the freedom to access from any location

What is included in the e-learning?

- 12 modules with associated interactive lessons
- Video presentations for each lesson
- Notes to support each lesson and references to the MSP® Manual
- Module level exam simulation directly aligned to the MSP® syllabus
- Online support forums and chat
- MSP® Foundation and Practitioner exam simulations
- Interactive exercises to consolidate the learning
- Extensive Exam Approaches module to support the "Objective Testing" Practitioner exam
- Progress reporting facility

What exams are included?

- **Foundation Exam:** 1-hour closed book multiple-choice exam.
- **Practitioner Exam:** 2½ hour open book (MSP Manual only) objective test.
- "Passport Plus" includes a full day of revision, consolidation and exam prep.

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- Available to Individuals public courses
- Available as a Client Event for groups
- Exam is included during this course
- Onsite accommodation is available
- Available as distance learning



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MSP® Passport Self-Study

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Executive Briefing
MSP® Advanced

Also relevant:

Management of Value
Management of Portfolios

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What content does the e-Learning cover?

Getting Started

What is a Programme? What is Programme Management? Why use Programme Management? The characteristics of Portfolios, Programmes and Projects. 'Drivers for change' and the programme environment. Types of Programme and Programme impacts.

Introduction to MSP

MSP Terminology. The MSP 'framework'. MSP structure, including Principles, Themes and The Transformational Flow.

Organization and Programme Office

The MSP Organisation Structure. MSP Roles and Responsibilities, including Sponsoring Group, Programme Board, Senior Responsible Owner, Programme Manager, Business Change Manager and Business Change Team, and the Programme Office.

Vision

What is a vision? What are the characteristics of a good Vision Statement? When and how is the Vision Statement developed and maintained?

Leadership and Stakeholder Engagement

What is leadership? What is Business Change Management? What is a stakeholder, and what are the steps in the Stakeholder Engagement cycle, including the techniques and documents involved?

Benefits Management

What are benefits and dis-benefits? Alignment with corporate objectives. How and why to categorise benefits. The Benefits Management Cycle, including identifying benefits, planning and delivering benefit realisation, and reviewing benefits.

Blueprint Design and Delivery

What is the blueprint and how is it designed? What is P.O.T.I.? How to design blueprint delivery, plan step changes through tranches, and develop a programme schedule.

Planning and Control

Developing the programme plan. Planning and managing resources. Designing the Projects Dossier and developing the programme schedule.

The Business Case

What is the Business Case and what does it contain? Where does it begin, how is it developed, and how and when is it reviewed?

Risk and Issue Management

Sources and perspectives of risks and issues. Managing risks and the Risk Management Framework. Managing issues and the Issue Management Framework. Change Control and Configuration Management.

Quality and Assurance Management

What is quality and assurance? The scope of programme quality management. Assurance management approach, principles and techniques.

Transformational Flow

Introduction to The transformational Flow. What are the processes and activities for Identifying a Programme, Defining a Programme, Managing the Tranches, Delivering the Capability, Realising the Benefits and Closing a Programme

Examination Approaches

Introduction to the MSP Foundation and Practitioner Exams. Style of questions and recommended approaches.

All modules include Interactive Tasks, Visualisation Mind Maps, Foundation and Practitioner Exam Simulations.

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