



APMIC - Introductory Certificate

Want to arrange this course for your organisation? We can come to you!

Call us on +44 (0)1202 736373 or email info@spoce.com for more information

Also available: APMP Certificate Non-examined events

Also relevant: PRINCE2® Overview PRINCE2® Foundation PRINCE2® Practitioner MS Project® Intro

Public venues: Bournemouth London

Pricing: For a list of course prices and offers, visit www.spoce.com SPOCE's courses are competitively priced and reflect the quality of the course delivery, our long standing reputation, the comprehensive support materials and our commitment to customer support prior to, during and after the event.

The APM Introductory Certificate (APMIC) in Project Management offers an insight into this exciting and challenging discipline. No prior knowledge or experience in project management is required for this certificate. The APMIC course finishes with a 1-hour examination to test the candidates project management knowledge.

Who is the course designed for?

This course is designed for anyone looking to start a successful career in project management or those wanting to understand the principles of project management excellence.

What content does the course cover?

- **Project management in context**
 - Programme management
 - Portfolio Management
 - Project sponsorship
- **Planning the strategy**
 - Success and benefits management
 - Risk management
 - Quality Management
 - Project management plan
- **Executing the strategy**
 - Scope management
 - Scheduling
 - Change control
 - Project Reporting
- **Techniques**
 - Estimating
 - Configuration Management
- **Business and commercial**
 - Business case
 - Procurement
- **Organisation and governance**
 - Project life cycles
 - Project reviews
 - Organisation structure and roles
- **People and the profession**
 - Communication
 - Teamwork

What is the course approach?

This event is a mixture of input and practical sessions, delivered by an APM approved trainer. All trainers have practical experience of projects. Practical sessions are on an individual and team basis and feature throughout the event. The examination is a 1-hour multiple-choice exam taken the end of day two. The results are usually available from the APM within four weeks.

Documentation and Exam

- **Starting Out in Project Management**
 - An easy to read introduction to project management with chapters that match the APM Introductory Certificate syllabus. Simple case study examples, exercises & notes pages.
- **APM Introductory Certificate Event Handouts**
 - Introductory Certificate Syllabus
 - Introductory Certificate Guidance Notes
 - APM-IC Course Handout
- **APM Introductory Certificate Exam**
 - 1-hour APMIC multiple-choice exam

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- Available to Individuals on public courses
- Available as a Client Event for groups
- Exam is included during this course
- Onsite accommodation is available

